

**Ethical Standards in Social Work Documentation:  
From Process Recording to Risk Management**

Satellite Webcast

Social Work CEU Quiz

April 28, 2017

(Select only the one best answer)

1. According to the Standards of Professional Conduct and Ethics, the social worker should keep accurate records for a minimum of \_\_\_\_\_ years after the date on which services were last provided to the client:
  - A) One
  - B) Three
  - C) Five
  - D) Ten
  
2. Beginning in the mid \_\_\_\_\_ documentation became key in utilization review and managed care:
  - A) 1940's
  - B) 1970's
  - C) 1990's
  - D) 2000's
  
3. Timely documentation is critical as it serves as a tool to protect both clients and practitioners in the event of an ethics complaint, a law suit, or even in a criminal investigation:
  - A) True
  - B) False
  
4. When considering best practice for records documentation \_\_\_\_\_ can harm the client, the practitioner, and the agency:
  - A) Too much content
  - B) Too little content
  - C) Wrong content
  - D) All of the above

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